

Professional Licensing Agency
402 West Washington Street
Room W072
Indianapolis, IN 46204



Eric J. Holcomb
Governor of Indiana
Deborah J. Frye
PLA Executive Director

Funeral Director and Embalmer Renewal Document

You may renew online at www.pla.in.gov or complete and mail this document with the renewal fee of \$50.00 for Funeral Director and Embalmer licenses to IPLA. Make check or money order payable to 'Indiana Professional Licensing Agency'. If this document is postmarked after your license expiration date you must include a \$50 late fee. If you answer 'Yes' to question 1, 2, or 3 below send a detailed statement regarding the response with your renewal form.

| LICENSEE INFORMATION: Update address, if needed, and provide a current phone number and email address | | | |
|---|----------------|-----------------|-------------|
| Licensee Name | License Number | Expiration Date | Renewal Fee |
| Street Address: | City | State | Zip |
| Phone Number | Email Address | | |

| RENEWAL QUESTIONS | |
|--|--------------------------|
| 1. Has any professional license, certificate, registration, or permit you hold or have held been disciplined or are formal charges pending? | YES NO |
| 2. Have you been denied a license, certificate, registration, or permit in any state? | YES NO |
| 3. Since you last renewed, and except for minor violations of traffic laws resulting in fines and arrests or convictions that have been expunged by a court, have you been arrested, entered into a diversion agreement, been convicted of, pled guilty to, or pled nolo contendere to any offense, misdemeanor, or felony in any state? | YES NO |
| 4. You may renew your license to Inactive status if you haven't completed your CE requirements by checking this box. | <input type="checkbox"/> |

| ADDITIONAL INFORMATION |
|---|
| <ul style="list-style-type: none">CE Requirements are viewable on our webpage at http://www.in.gov/pla/2722.htm.After your license has been renewed you will need to print a free license card or order one from our website at www.in.gov/pla/license.htm to comply with the posting requirement.If a tax protest has been recorded on your license according to the Indiana Department of Revenue (DOR), your license may not be renewed until this agency receives confirmation from the DOR that the protest is removed. |

| LICENSEE AFFIRMATION | |
|---|-------------------------|
| I hereby swear or affirm under the penalties of perjury that the information provided here is true and correct to the best of my knowledge and that, if renewing active, I have completed the continuing education required by IC 25-15-6-5 and 832 IAC 4 to renew a funeral director or embalmer license in active status. | |
| Signature of Licensee | Date (month, day, year) |

Visit www.pla.in.gov for additional information regarding your license.
If you have any questions for the State Board of Funeral and Cemetery Service please email pla12@pla.in.gov or call 317-234-3031.

| FOR OFFICE USE ONLY | | |
|---------------------|--------------|-------|
| Renewal Fee: | Receipt No.: | Date: |